**AHPA Board of Directors Position Description**

**President-Elect**

**Description:**  Executive Committee Position. The President-Elect will ideally have completed a minimum of one year of service on the Board **or** demonstrate an understanding of the duties of the President-Elect. The President-Elect automatically succeeds to the position of President after their one year term.

**Term:** 1 year term prior to becoming President

**Tasks:**

* Assists with the duties of the president, as assigned
* Preside at AHPA meetings if President is absent or unable
* Prepare a brief speech to acknowledge the outgoing President at AGM
* Learn about the roles and responsibilities of the AHPA Board Positions and committees
* Serves on the Nominating committee
* Cheque-signing authority